

COVID Travel Advisory and Guidelines for Contractors NYPA and Canals V4.5.21

Document: COVID Travel Advisory and Guidelines for **NYPA & Canals Contractors** (aligned with internal employee version 1.8 published on 4.5.2021)

Overall Guidance:

- The New York Power Authority (NYPA) & Canals organizations, and all associated contractors shall, at a minimum, follow the latest New York State (NYS) and/or NYS Department of Health (DOH) law or requirements specific to COVID-19.
- These documents are in alignment with current NYS DOH guidance and will be updated as requirements change.
- NYPA/Canals reserves the right to set forth requirements above and beyond NYS DOH guidance to protect the core operation of our system(s).

INTENT:

This document outlines the requirements necessary for contracted employees to work on New York Power Authority (NYPA) and/or Canals facilities or projects in New York State. These requirements are in alignment with and at times exceed the New York State Department of Health (NYS DOH) travel guidelines.

WHO THIS APPLIES TO:

This document applies to contractors and their workers (Contractors) who:

- Are performing critical functions for NYPA/Canals or work on projects that have been authorized to continue by NYPA/Canals Management, AND
- Work on NYPA/Canal Locations (maintenance facility, structure, right of way, office to include leased space) or other Locations statewide (such as Commercial Operations projects) on behalf of NYPA/Canals, AND
- Have traveled to New York via air from another country -see [CDC COVID Travel](#).

WHO THIS DOES NOT APPLY TO:

- Workers who are not working on projects authorized to continue by NYPA/Canals Management. Contractors shall communicate with their NYPA/Canal Point of Contact to confirm their status.
- **For all other Contractors, NYS travel guidelines must be followed. For latest NYS DOH Travel requirements see: <https://coronavirus.health.ny.gov/covid-19-travel-advisory>.**

NYPA/CANAL REQUIREMENTS:

NYPA/Canals require that all Contractors comply with the minimum expectations set forth in the NYS DOH travel guidelines. This information is accessible on the [New York COVID-19 Travel Advisory](#) website. Contractors must complete the following per those expectations:

- The New York State [Traveler Health Form](#);
- Indicate on the [Traveler Health Form](#) that they are an essential worker (based on NYPA's determination of work).

In addition to the NYS DOH guidelines NYPA has imposed additional requirements listed below based on the specific location of the work and/or the duration of stay on site. Note the following:

- The NYPA/Canals Business Unit Head/Regional Manager reserve the right to control site access.

COVID Travel Advisory and Guidelines for Contractors NYPA and Canals V4.5.21

- The NYPA/Canals Business Unit Head/Regional Manager may grant a variance from these requirements in limited circumstances such as emergency work. A formal approval from facility leadership is required for this to occur.
- NYPA strongly recommends the use of “PCR” (nasal swab/RNA) COVID-19 diagnostic testing in lieu of the “15-minute Rapid” or antigen tests. If the former is not immediately available, the rapid test may be utilized to initiate work on site with the agreement that a follow up PCR test is obtained as soon as reasonably possible or generally available taking into consideration the supply demands of the local community.
- Work conducted on behalf of NYPA/Canals located at a Non-NYPA/Canals or Customer facility shall follow the NYS DOH duration-based testing protocols as well as any additional requirements set forth by the property/facility owner.
- Contractors deemed essential and working on authorized NYPA/Canals work are able to work immediately upon entering NYS however shall adhere to both the location- and duration-based requirements below.

For all work conducted on NYPA/Canals projects regardless of location in NYS, Contractors shall:

- Understand agreed upon Health & Safety Plan or “HASP” submitted by the Contractor
- Establish a NYPA/Canals point of contact, likely the Project Owner, Project Manager, or Facility Representative;
- Provide the point of contact advance notification of intent to travel to the intended project site (ideally 72 hours advance notice);
- Provide the point of contact any planned or immediate changes in schedule or location (i.e. becoming ill and leaving promptly, shifting crews);
- Confirm all location specific COVID protocols listed below or that may exceed those requirements given unique circumstances;
- Participate in all mandatory health screening(s) and COVID testing at the location;
- Continually monitor their health for symptoms of COVID and immediately leave if any develop;
- Ensure tracking in location attendance and/or applicable proximity logs.

For all work conducted on NYPA/Canals projects on or in NYPA/Canals property/facilities, Contractors shall adhere to the below requirements.

Domestic Travelers:

- **Asymptomatic** domestic travelers arriving in NY State from other U.S. states and territories or travelers from Canada crossing at land borders are **not** required to test or quarantine. U.S. territories include American Samoa, Guam, the Northern Mariana Islands, the Commonwealth of Puerto Rico, and the US Virgin Islands.
- **Symptomatic** travelers must self-isolate and contact the local health department.

International Travelers (Air) and All Cruise Ship Passengers (domestic or international):

- Current CDC guidance requires all air passengers traveling to the U.S. (including U.S. residents) from another country to show either documentation of having recovered from COVID-19 with the previous 3 months or a negative test result from no more than 3 days prior to day of travel to the airline.
- After arrival, travelers must either quarantine for 7 days with a negative test 3-5 days after travel or quarantine for the full 10 days without a test. This applies to all international travelers

COVID Travel Advisory and Guidelines for Contractors NYPA and Canals V4.5.21

whether they were tested before boarding, are recovered from a previous COVID infection or are fully vaccinated.

- CDC recommends that all people avoid travel on cruise ships due to the high risk of COVID-19. Passengers who decide to go on a cruise should get tested 3-5 days after your trip **AND** stay home for 7 days after travel. Even if you test negative, stay home for the full 7 days. If you do not get tested, it is safest to stay home for 10 days after you travel. As a result, NYPA/Canals will require quarantine for all cruise travel.

All travelers must:

- Complete the NYS Traveler Form upon entering New York unless coming from a contiguous state for routine work purposes or for less than 24 hours. Contiguous states are: Connecticut, Massachusetts, New Jersey, Pennsylvania and Vermont.
- Monitor symptoms daily from day of arrival in New York through day 14.
- Continue strict adherence to all recommended non-pharmaceutical interventions, including hand hygiene and the use of face coverings, through Day 14 (even if fully vaccinated).
- Immediately self-isolate if any symptoms develop and contact the local public health authority or their healthcare provider to report this change in clinical status and determine if they should seek testing.

REFERENCES

Listed below are documents used to develop this document. Compliance with this document is required for work as described in the Who This Applies To section of this document.

- Governor Cuomo's Executive Order 202.8: <https://www.governor.ny.gov/news/no-2028-continuing-temporary-suspension-and-modification-laws-relating-disaster-emergency>
- Empire State Development has issued guidance on implementing the Executive Order and businesses designated as essential functions: <https://esd.ny.gov/guidance-executive-order-2026>
- CDC guidelines in order to prevent COVID-19 from spreading: <https://www.cdc.gov/coronavirus/2019-ncov/community/index.html>
- New York State on PAUSE: <https://coronavirus.health.ny.gov/new-york-state-pause>
- OSHA Guidance on Preparing Workplaces for COVID-19: <https://www.osha.gov/Publications/OSHA3990.pdf>
- NY Forward: <https://forward.ny.gov/>
- Reopening New York Construction Guidelines: <https://www.governor.ny.gov/sites/governor.ny.gov/files/atoms/files/ConstructionShortGuidelines.pdf>
- NY COVID-19 Travel Advisory: <https://coronavirus.health.ny.gov/covid-19-travel-advisory>
- NYS DOH Dec 26, 2020 revision to quarantine: https://www.bcnys.org/sites/default/files/2020-12/COVID19_Health_Advisory_Updated_Quarantine_Guidance_12.26.20.pdf
- Governor Cuomo's Quarantine announcement <https://www.governor.ny.gov/news/governor-cuomo-announces-quarantine-domestic-travel-will-no-longer-be-required-starting-april>
- NYS DOH April 1, 2021 revision to quarantine: https://coronavirus.health.ny.gov/system/files/documents/2021/04/update_interim_travel_advisory_april12021.pdf

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Appendix A – COVID-19 Test and/or Vaccination Affirmation

Instructions – Please provide this form, or equivalent information, to your NYPA/Canal Point of Contact for the Project and/or the Operating Site (if applicable).

The communication will serve as your affirmation that the individuals listed have received a negative or positive COVID-19 Diagnostic test result and/or have been fully vaccinated. **DO NOT SEND THE RESULTS OR PROOF OF VACCINATION (to protect your data under HIPAA)**

To	
From	
Cc	
Subject	
Project Name	
Project Location	
Project Number	
Contractor Name	
Contractor Contact	
Contractor Address	
Contractor Phone	

Name (Last, First, M.I.)	Date of Test /Final Vaccination