

PROCUREMENT CONTRACTS SUMMARY **January - December 2014**

In accordance with the Procurement Guidelines, “procurement contracts” are contracts for the acquisition of goods and/or services in the actual or estimated amount of \$5,000 or more. Such goods and/or services are those necessary to support the Authority’s White Plains office, facilities, operations and maintenance (“O&M”) and capital projects, including but not limited to, goods and commodities, major electrical equipment, construction, maintenance work and other services.

The following is a summary of all procurement contracts including multi-year contracts awarded prior to December 31, 2014. These contracts have been active during 2014 and are \$5,000 or greater in value. There are 2,182 such contracts with a total estimated value of more than \$3.5 billion not including fossil fuel or corporate finance expenditures covered in Sections 2b-6 and 2b-7 of this report. Total expenditures in 2014 exceeded \$484 million for these contracts.

The following is a breakdown of the total number of active contracts, excluding fossil fuel and corporate finance contracts, by contract type:

- 10% of these contracts are for Construction Services;
- 45% are for the purchase of Equipment and Commodities;
- 2% are for Architectural and Engineering Services;
- 1% are for Legal Services;
- 14% are for Personal Service contracts such as professional consulting services;
- 28% are for Non-Personal Service contracts such as maintenance, technicians, contracted personnel, maintenance and repairs.

Based on the total value of the contracts included in this summary, approximately 97% of the total dollars expended were for contracts that were competitively bid and approximately 3% were for sole/single-source awards. The basis for the sole/single-source awards included the purchase of highly specialized spare parts and services from original equipment manufacturers, procurement of services on an emergency basis, proprietary sources, procurement from New York State-certified Minority- and Women-owned Business Enterprises (MWBES) and NYS Small Businesses.

On March 31, 2015, the “2014 Annual Report of Procurement Contracts” will be certified by the Authority’s Chief Financial Officer and submitted to the Authorities Budget Office through the Public Authorities Reporting Information System (PARIS). Additionally, a version of the “2014 Annual Report of Procurement Contracts” will also be submitted to various state entities, in accordance with § 2879 of the Public Authorities Law (“PAL”).