

Date: May 24, 2016

To: THE TRUSTEES

From: THE PRESIDENT and CHIEF EXECUTIVE OFFICER

Subject: Procurement (Services) Contract –
Training Design and Development Project –
Contract Extension

SUMMARY

The Trustees are requested to ratify and approve a nine-month extension of an existing contract (PO #4500257401) with GP Strategies (located in Tampa, Florida), for support of online training development as well as design and development of mechanical apprenticeship courses. Interim approval of this \$186,000 extension was authorized in accordance with the Authority's Guidelines for Procurement Contracts and Expenditure Authorizations Procedures, subject to approval by the Trustees at the May 24, 2016 meeting.

BACKGROUND

Section 2879 of the Public Authorities Law and the Authority's Guidelines for Procurement Contracts require the Trustees' approval for procurement contracts involving services to be rendered for a period in excess of one year.

NYPA does not currently have the capability or capacity in-house to support the needs of the organization for mechanical apprenticeship training design and development tasks brought on with the appointment of new apprentices at the Blenheim-Gilboa Project ("B-G") and St. Lawrence Power Plant ("STL"). This is compounded by the projected addition of at least one more apprentice at the Niagara Power Project ("NIA") in 2016, Q2. There is also limited internal capability and capacity to support the volume and technical level of online training development currently being requested by the organization. Contractor support is needed to provide these services, many of which are used to maintain compliance with the Governor's Office of Employee Relations ("GOER") as well as federal and local safety requirements such as those mandated by OSHA and PESH.

DISCUSSION

The contract for this project was awarded to GP Strategies in April of 2015 in the amount of \$245,000 with the intent to transition the work to full-time employees by the end of the 12-month period. While some work has been transitioned to internal employees, the rapidly increasing demand for online development services and renewed focus on apprenticeship programs resulting from the bargaining unit contract negotiations has made it impossible to internalize this work at the current staffing levels.

To allow for the uninterrupted continuation of NYPA's training design and development activities and in order to meet overall training schedules, interim approval to extend the term of the subject contract was authorized in accordance with the procurement guidelines, subject to the Trustees' approval at the May 24, 2016 meeting.

This extension does not represent any change in the scope of the work and project tasks remain the same as described in the initial agreement.

FISCAL INFORMATION

Contract No. 4500257401 was initially awarded in the amount of \$245,000. The price for the requested extension is \$186,000, making the total contract amount at project conclusion \$431,000.

RECOMMENDATION

The Senior Vice President – Operations Support Services and Chief Engineer, the Vice President – Procurement, and the Executive Vice President and Chief Operating Officer – Operations recommend that the Trustees ratify and approve extension, through December 31, 2016, of the contract with GP Strategies for online and instructor-led training design and development projects at the additional cost of \$186,000.

For the reasons stated, I recommend the approval of the above-requested action by adoption of the resolution below.

Gil C. Quiniones
President and Chief Executive Officer

RESOLUTION

RESOLVED, That pursuant to the Guidelines for Procurement Contracts adopted by the Authority and the Authority's Expenditure Authorization Procedures, approval is hereby granted to extend through December 31, 2016, at an additional cost of \$186,000, the contract with GP Strategies for online and instructor-led training design and development projects as recommended in the foregoing memorandum of the President and Chief Executive Officer and set forth below:

<u>Contractor</u>	<u>Contract Approval</u>
GP Strategies Tampa, Florida (4500257401)	Nine-month extension to December 31, 2016 at an additional cost of \$186,000

AND BE IT FURTHER RESOLVED, That the Chairman, the Vice Chairman, the President and Chief Executive Officer, the Chief Operating Officer, all other officers of the Authority and the Vice President of Procurement are, and each of them hereby is, authorized on behalf of the Authority to do any and all things and take any and all actions and execute and deliver any and all agreements, certificates and other documents to effectuate the foregoing resolution, subject to the approval of the form thereof by the Executive Vice President and General Counsel.