

January 28, 2014

MEMORANDUM TO THE TRUSTEES

FROM THE PRESIDENT and CHIEF EXECUTIVE OFFICER

**SUBJECT: Procurement (Services) Contract –
CHA Consulting, Inc. –
Contract Award**

SUMMARY

The Trustees are requested to approve the award of a procurement (services) contract to CHA Consulting, Inc. (“CHA,” formerly Clough Harbour & Associates) headquartered in Albany, NY to provide for on-call, as required civil and geotechnical engineering and design services, for a term of up to five years, and funding included in the previously-approved aggregate amount of \$5 million. A detailed explanation of the recommended award, including the nature of such services, the basis for the new award and the funding for this contract were previously set forth in Agenda Item 2d, at the December 17, 2013 Trustees’ Meeting.

BACKGROUND

The proposed award to CHA, originally included in the aforementioned December Consent Agenda Item 2d, was not adopted by the Trustees because they were unable to attain the required number of votes based on conflicts of interest filed by some of the Board members. Therefore, the proposed award to this firm is resubmitted for the Board’s consideration with the intent of achieving the required quorum for adoption.

DISCUSSION

A detailed summary of the recommended contract award was set forth in Item 2d at the December 17, 2013 meeting; a brief synopsis follows.

At their meeting of December 17, 2013, staff recommended the award of contracts to five firms (**Q13-5489**) to provide for “on-call, as required” engineering and design services to support the operation and maintenance of the Authority’s hydroelectric, pumped storage and fossil power generation projects, as well as its transmission and other ancillary facilities throughout New York State. For the reasons stated above, the Trustees approved the award of contracts to four of these firms and an aggregate total amount of \$5 million. Staff now resubmits a request for approval to award a contract to the fifth firm, **CHA Consulting, Inc.**, to enable the Authority to utilize the firm’s specialty skills, experience and expertise, as needed. The contract would become effective on or about February 1, 2014 for an intended term of approximately five years (through December 31, 2018, coterminous with the other four previously-approved contract awards), subject to the Trustees’ approval, which is hereby requested. CHA would share in the previously-approved aggregate total.

FISCAL INFORMATION

Funds required to support contract services for the Operations Business Unit/Departments and Facilities have been included in the 2014 Approved O&M Budget. Funds for subsequent years, where applicable, will be included in the budget submittals for those years. Payment will be made from the Operating Fund.

RECOMMENDATION

The Senior Vice President – Operations Support Services and Chief Engineer, the Senior Vice President – Power Generation, the Vice President – Engineering, the Acting Vice President – Procurement, the Vice President – Transmission, the Regional Manager – Northern New York, the Regional Manager – Western New York, the Regional Manager – Central New York and the Regional Manager – Southeastern New York recommend that the Trustees approve the award of a multiyear procurement (services) contract to CHA Consulting for the purpose and in the amount discussed herein.

For the reasons stated, I recommend the approval of the above-requested action by adoption of a resolution in the form of the attached draft resolution.

Gil C. Quiniones
President and Chief Executive Officer

Att.
Procurement Awards JAN

RESOLUTION

RESOLVED, That pursuant to the Guidelines for Procurement Contracts adopted by the Authority, the award and funding of the multiyear procurement (services) contract to CHA Consulting, Inc., is hereby approved for the period of time indicated, in the amount and for the purpose listed below, as recommended in the attached memorandum of the President and Chief Executive Officer and as further set forth in Agenda Item 2d at the December 17, 2013 Trustees' Meeting;

| <u>Contractor</u> | <u>Contract Approval</u> | <u>Projected Completion</u> |
|---|--|---|
| CHA Consulting, Inc. On-call, as required civil and geotechnical engineering and design services to support the operation and maintenance of the Authority's hydroelectric, pumped storage and fossil power generation projects, transmission and other ancillary facilities throughout New York State | Included in the previously-approved aggregate total of \$5 million | 12/31/18 (coterminous with the other four contracts previously approved for such services) |

AND BE IT FURTHER RESOLVED, That the Chairman, the Vice Chair, the President and Chief Executive Officer, the Chief Operating Officer and all other officers of the Authority are, and each of them hereby is, authorized on behalf of the Authority to do any and all things, take any and all actions and execute and deliver any and all agreements, certificates and other documents to effectuate the foregoing resolution, subject to the approval of the form thereof by the Executive Vice President and General Counsel.