

**POWER AUTHORITY OF THE STATE OF NEW YORK  
SUMMARY OF THE REGULAR TRUSTEES'  
MEETING MINUTES OF**

**May 21, 2013**

**Introduction**

*Chairman Koelmel welcomed the Trustees and staff members who were present at the meeting. He said the meeting had been duly noticed as required by the Open Meetings Law and called the meeting to order pursuant to the Authority's Bylaws, Article III, Section 3.*

**1. Adoption of the May 21, 2013 Proposed Meeting Agenda**

*On motion made and seconded, the meeting Agenda was adopted.*

<b>RESOLUTION</b>	Moved: J. Mahoney	Seconded: E. Nicandri	Adopted: 4/0
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**2. Consent Agenda:**

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| <ul style="list-style-type: none"> <li>a. Minutes of the Annual Meeting held on March 21, 2013</li> <li>b. Firm Market Power Service Tariff and Western New York Service Tariff Amendments – Notice of Proposed Rulemaking</li> <li>c. Allocations of Hydropower and Notice of Public Hearing</li> <li>d. Direct Sale Contracts for the Sale of Western New York Hydropower – Transmittal to the Governor</li> <li>e. Municipal and Rural Electric Cooperative Economic Development Program – Allocation to the Village of Green</li> <li>f. Industrial Incentive Award Approval</li> <li>g. Niagara Power Project – Administration Building and Power Vista Reception Building Sidewalk Replacement – Contract Award</li> <li>h. Transmission Life Extension and Modernization Program – St. Lawrence – Massena Substation 765 kV Reactors Refurbishment – Contract Award</li> <li>i. Transmission Life Extension and Modernization Program – Clark Energy Center – Marcy 765 kV Auto-Transformers and Reactors – Contract Award</li> <li>j. Alcoa Transmission Line Relocation Project – Capital Expenditure Authorization Request</li> <li>k. Moses-Willis Circuit Separation Project – Capital Expenditure Authorization Request</li> <li>l. Central Region Small Hydro Control System and Governor Upgrade – Capital Expenditure Authorization and Contract Award</li> <li>m. Blenheim-Gilboa Power Project – Generator Step-Up Transformers – Capital Expenditure Authorization and Contract Award</li> <li>n. Transmission Rights-of -Way Vegetation Inventory Services – Contract Award</li> <li>o. Southeastern New York Air Program Support Services – Contract Award</li> <li>p. Gregory B. Jarvis Power Project and Niagara Power Project – Independent FERC Consultant's Safety Inspection and Follow-up Service – Contract Award</li> <li>q. Procurement (Construction) Contract – Niagara Power Project Relicensing, Compliance and Implementation Frog Island Wetland Restoration Habitat Improvement Project Dredging and Excavation Work – Contract Award</li> <li>r. Energy Efficiency Market Acceleration Program – Cities' Energy Master Plans Development – Contract Award Authorization</li> </ul> |
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*On motion made and seconded, the Consent Agenda was approved.*

*Trustee Flynn was recused from the votes on Items 2d (Direct Sale Contracts for the Sale of Western New York Hydropower – Transmittal to the Governor) as it relates to Klein Steel Service Inc. and 2r (Energy Efficiency Market Acceleration Program – Cities’ Energy Master Plans Development – Contract Award Authorization) as it relates to LaBella Associates, PC and Wendel Energy Services, LLC. Trustee Mahoney was recused from the vote on Item 2r as it relates to Wendel Energy Services.*

<b>RESOLUTION</b>	Moved: J. Mahoney	Seconded: J. Foster	Adopted: 4/0-Flynn recused votes on LaBella Assoc.,PC, Klein Steel Service, Inc.,Syracuse Univ. Center of Excellence, Diversified Mfg. Mahoney recused vote on Wendel Energy Services
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**3. Discussion Agenda:**

**a. REPORT OF THE PRESIDENT AND CHIEF EXECUTIVE OFFICER**

*President Quiniones said that before presenting his report he wanted to inform the Board that the Authority issued its Annual Report for the year 2012 on April 16th and he provided some highlights of the Report on the Authority’s performance during 2012 as follows:*

- *more than \$900 million in utility bill savings to customers in the state;*
- *generation of 28.1 billion kilowatt hours of electricity from the Authority’s facilities, 71% of which came from low-cost hydropower;*
- *Allocation of 700 megawatts of power to approximately 600 businesses and not-for-profit organizations under the Governor’s Recharge New York Power Program, providing support for a number of jobs.*
- *Financing of \$270 million in energy efficiency upgrades to state and local buildings across the state.*
- *All of the rating agencies affirmed its AA rating; Standard & Poor’s raised the Authority’s outlook from stable to positive.*
- *He ended by saying that the Authority had a great year in 2012, continues to have a solid financial position, and the credit goes to the staff that performed exceptionally well.*

*President Quiniones continued with his report for the period ending May 2013 saying that, based on the Performance Scorecard, the Authority is performing well, to date. He said the Authority continues to closely monitor its costs. At a recent meeting with the senior staff there was discussion on managing costs and staff was asked to be mindful of this by tracking costs, keeping it as closely as possible to the budget plan. President Quiniones continued that the downward trend reflected in the Transmission*

*System Reliability is the result of a failure experienced on the Y-49, Sound Cable transmission line that connects Westchester to Long Island.*

*In response to a question from Trustee Foster, President Quiniones said in terms of the workforce management measure, although the Authority employs certain qualitative measures to retain employees, the goal to retain employees is milestone driven rather than a qualitative measure.*

### *Key Initiatives*

#### *Build Smart NY*

*President Quiniones said Governor Cuomo instituted the Build Smart New York program under Executive Order 88, the goal of which is to reduce energy consumption in all state facilities by 20% over seven years. He said at its first meeting, the Steering Committee responsible for this initiative, which comprises key agencies of the state and which the Authority Chairs as lead agency, identified best practices to address issues to reduce energy and operating costs for buildings in counties, cities, towns and villages across the state and to implement the program.*

#### *Energy Highway*

*President Quiniones said the Energy Highway Task Force issued an update to its Report submitted to the Governor in October 2012. He said all 13 actions identified in the Blueprint are either underway or ahead of schedule. He continued that on April 30th members of the Task Force attended the Advance Energy Conference at the Javits Center in New York City where they discussed the update to Energy Highway Blueprint.*

*President Quiniones also said the US Department of Energy had invited him to a meeting to discuss lessons learned from Hurricane Sandy and preparations that are being made for the upcoming hurricane season. He said President Obama attended the meeting, along with other executives from investor-owned and publicly-owned utilities. He said President Obama was very engaging, asked probing questions, and wanted to know what the Federal Government could do to help the states in the event of another hurricane.*

*In response to a question from Chairman Koelmel, President Quiniones said no major incidents have occurred that will cause the Authority to deviate from the Performance Scorecard. With respect to the unanticipated outage on the Y49 transmission line, it is scheduled to return to service on May 24th; this will ensure the supply of power to Long Island during the summer months. He said the Authority focuses on cost management and cost containment as it tracks its budget as set forth in its Budget Plan last year.*

*In response to further question from Chairman Koelmel, President Quiniones said the Build Smart New York program will be implemented over the next seven years. The target of the program is to reduce energy consumption by 20% in state buildings and subsequently extend it to include county and local jurisdictions. He added that the Cities' Energy Master Plans Development, approved by the Board, is an initiative in which the Authority will work with large cities in the state, e.g., Buffalo, Rochester, Syracuse and Yonkers, to help them create energy master plans and thereby extend the goals of the Build Smart NY program to reduce energy consumption by 20% over seven years.*

*Responding to a question from Trustee Nicandri, President Quiniones said the program will focus on publicly-owned buildings such as schools districts, colleges, universities and public housing.*

**b. REPORT OF THE CHIEF OPERATING OFFICER**

*Mr. Paul Tartaglia, Senior Vice President of Energy Resource Management, provided highlights of the Chief Operating Officer's report to the Trustees.*

**Performance Measures**

**Generation Market Readiness**

- *Systemwide Net Generation was above projections for April.*
- *Generation market readiness exceeded projection for March, 99.9%; target is 99.4% and April, 99.8%; target is 99.4%.*
- *Year-to-date generation market readiness is 99.42%; this is above the target for the year, 99.4%.*
- *No significant events during April.*

**Transmission Reliability**

- *Transmission reliability for March was 95.38%; this was above the target of 94.92%.*

- *Transmission reliability for April was 92.54%; this was slightly below the target of 94.59%.*
- *Year-to-date transmission reliability is 95.64%; this is just above target of 94.85%.*

#### *Environmental Incidents*

- *To date, there has been only one environmental incident.*
- *The DART rate, the measure of the Authority's safety performance, was .77%; the annual target is .78%.*
- *Staff continues to strive for continuous improvement in this area.*

*Responding to a question from Trustee Foster, Mr. Tartaglia said that he attributed the implementing of the use of leading measures to address issues proactively and instituting measures to mitigate issues before they occur, to the Authority exceeding its target for environmental incidents.*

#### *KEY ISSUES:*

##### *Generation*

##### *Blenheim-Gilboa Unit 2 Generator Step-Up Transformer*

- *There was a transformer failure of one of the four transformers at B-G;*
- *The original spare unit was put into service after the failure of the transformer;*
- *Staff conducted a root cause analysis with the goal of avoiding additional failure in the near term;*
- *The Trustees will be asked to approve the award of contracts for replacement of the transformer and spear unit scheduled to be delivered next fall.*

##### *Small Clean Power Plants ("SCPP")*

- *The scheduled engine overhaul of four of the eleven engines in the fleet at the SCPP has been completed.*

##### *LPGP LEM*

- *An issue with the LPGP LEM project (Unit 11) will affect the return-to-service date of August 16th.*
- *Staff is working with the Legal Department and the Vendor to resolve the issue.*
- *Staff is preparing the Authority's operations assets to be ready for the summer.*

##### *Transmission*

- *The Long island sound cable Y-49 tripped out of service on March 27th*

- *The fault was on West Shore Road, Port Washington, Long Island, 3300 feet from the south transition station.*
- *Repairs will soon be completed.*
- *Scheduled to return to service on May 24th.*
- *Root analysis efforts are continuing; staff is working with industry experts to pinpoint failure mechanism and identify preventive measures.*
- *Summer readiness complete. Staff filed required assessments with the New York State Department of Public Service.*

*In response to a question from Chairman Koelmel, Mr. Tartaglia said the Authority will not be able to meet its year-end target because of the time it takes to locate the fault of the Y49 transmission failure and do the repairs, which has to be done by hand and involves detailed work in a controlled environment. He said the 60-day window from “shut-down” to “start-up” is not extensive; also, because the failure happened during an off-peak period, there is minimal impact to the Authority’s customers. Mr. Welz added that the 60-day period is actually the fastest time the Authority has ever done repairs of that nature.*

*Responding to a question from Trustee Mahoney, Mr. Tartaglia said LIPA is responsible for the operations and maintenance of the feeder on the Nassau county side (South Transition Station); Con Edison for the North Transition Station and Sprain Brook Substation section and the Authority for the underwater section. The Authority also provides oversight on all of the activities that are performed.*

### *Safety and Environmental*

#### *Safety*

- *The Authority is on target with its safety goals.*
- *Authority-wide, the DART rate has shown some increase which includes two OSHA recordable injuries; these, however, did not result in time away from work.*
- *The Authority is on track for favorable results on all of its level 2 safety measures which were designed to be leading safety measures and which drives a safety culture.*
- *The Authority has also recognized the safety of the staff from random acts of violence in the work place. To that end, an “Active Shooter” training has been rolled-out to all NYPA staff at all locations. The Authority has also begun an assessment of all its facilities to identify measures to protect its employees.*

- *The Authority has received a 2<sup>nd</sup> place award for safety from the American Public Power Association (“APPA”).*

### Environment

- *Leading measures, as designed, are working and the Authority has sustained best of class performance in this area.*
- *One R-22, an ozone depleting gas, was released from an Air Conditioning unit at the Niagara Project.*
- *The Authority has reviewed its R-22 assets and is revising plans for the elimination of R-22 from its system by 2020.*

### “Active Shooter” Training

*Mr. Tartaglia said the Authority has put together a 45-minute presentation to educate employees on what their options are should someone enter a building armed with the intent of harming the staff. He said one basically has three options, “run,” “hide,” or “fight.” Mr. Tartaglia continued that in addition, the Authority has engaged the services of a consultant to do an assessment of its facilities with the goal of identifying proactive measures staff can take to prevent an “active shooter” occurrence and the means by which the Authority can improve the security of its facilities. In response to a question from Trustee Foster, Mr. Tartaglia said “Active Shooter” Training was conducted in order to prepare the Authority’s workforce in the event of danger to their lives in the workplace.*

### Personnel

*Mr. Tartaglia congratulated Mr. Phil Toia in his promotion to Vice President of Transmission.*

#### *c. REPORT OF THE CHIEF FINANCIAL OFFICER*

*Mr. Thomas Davis, Vice President of Financial Planning and Budgets, provided highlights of the financial report to the Trustees. He said the financial performance for the month of February remains very strong.*

### Net Income

- *Net income through April was \$55.4 million, which was \$27.0 million higher than the budget largely due to a higher net margin on sales (\$28.9 million) partially offset by higher operations maintenance expenses (\$2.3 million).*
- *Positive variances in net margins at the generating facilities (\$23.8 million) were substantially attributable to higher capacity and energy prices on market-based sales.*
  - *Higher capacity prices stemming from closing certain generating stations statewide has resulted in a positive impact, primarily at Niagara and Blenheim-Gilboa;*
  - *Energy prices remained higher than anticipated, particularly in the downstate market, resulting in higher margins at Flynn and the SCPPs.*
- *Transmission facility results were also higher than budget (\$5.1 million).*
  - *Proportionally higher energy prices in the downstate markets increased congestion costs, which had a positive impact on revenue earned by the Authority's FACTS project.*
- *Year-to-date operations and maintenance expenses were higher primarily due to increased spending at the SCPP's (Brentwood combustion turbine and Gowanus bulkhead repairs.)*

*In response to a question from Chairman Koelmel, President Quiniones said the Authority is planning to embark on a strategic planning process to be headed by Mr. Robert Lurie and asked him to brief the Trustees on that process. Mr. Lurie said, to that end, staff will begin the process with an outreach to seek information on investments from outside stakeholders, Authority management and the Trustees. By the fall, the formal process of identifying aggressive goals, targets and strategies for the use of the Authority's resources will be initiated, and by the end of the year a plan outlining the goals for use of the Authority's investment funds, going forward, will be in place.*

*Responding to a question from Trustee Foster, Mr. Lurie said the process is designed to identify specific projects and the necessary funds to be allocated for those projects. Major projects such as the transmission life extension and modernization project and the TransCo Transmission project have already been identified. Mr. Russak said that the costs associated with the transmission LEM project, which is scheduled to be completed in 2015, is approximately \$726 million. He also said that the Authority has major investments in energy efficiency projects such as the Build Smart NY Program, and President Quiniones said that initiative is estimated at \$800 million over the next seven years. Mr. Russak added*

*that the Authority's core business is to invest in its infrastructure as well as energy efficiency investments for the benefit of its customers.*

*Chairman Koelmel asked that at the next meeting staff provide definitive projects and additional information on the Authority's strategic plan.*

**4. Awards of Fund Benefits from the Western New York Economic Development Fund Recommended by the Western New York Power Proceeds Allocation Board**

*Mr. Michael Huvane provided highlights of staff's recommendation to the Trustees. In response to a question from Chairman Koelmel, Mr. Huvane said this is the first round of the process and approximately \$17 million is available in the fund for future rounds. Also, the Western New York Power Proceeds Allocation Board ("Proceeds Board") has received 27 applications for Round 2 of the process and staff will be working with the Empire State Development Corporation ("ESD") during the process.*

*Responding to a question from Trustee Mahoney, Mr. Huvane said the source of the funding is from a block of Expansion and Replacement Power, not being utilized by customers in Western New York, which is sold into the ISO wholesale market.*

*Responding to further questioning from Trustee Mahoney, Mr. Huvane said the Authority's priority is to allocate the power for eligible projects in Western New York and staff works with ESD to identify eligible projects in Western New York for allocation of this power.*

*Responding to a question from Trustee Nicandri, Mr. Huvane said eligible projects have to be exactly within the 30-mile radius of the Niagara Project as stated in the legislation. Responding to further questioning from Trustee Nicandri, Mr. Huvane said Launch NY is connected to the University of Buffalo to help them get access to the capital and provide management expertise.*

*In response to a question from Trustee Flynn, Mr. Huvane said staff uses several means to monitor the utilization of the funds; this includes, contract negotiation with the awardees; conducting audits of awardees' records; and, if the award is associated with job allocation, awardees have to provide their job numbers.*

*In response to further questioning from Trustee Flynn, Mr. Huvane said a final decision has not yet been made on the form of the compliance audits; however, staff will seek initial input from the Internal Audit division as well as guidance from experts at the ESD.*

*In response to still further questioning from Trustee Flynn, Mr. Huvane said the Authority hosts the Web site for the Proceeds Board where potential applicants can view information regarding the program. Also, if staff's recommendation is approved by the Trustees a media release will be made to that effect.*

*Before asking the Trustees to vote on staff's recommendation, Chairman Koelmel stated that it was brought to his attention that one of the members of the Proceeds Board who made the recommendation and voted for the Trustees to approve the allocations did not realize he had a conflict as it relates to Diversified Manufacturing. The member is counsel for Harris Beach, LLC, and Diversified Manufacturing is a client of that firm. The vote on the recommendation was unanimous, therefore the recommendation is passed. Chairman Koelmel said that in the interest of transparency he wanted to provide that clarification for the record.*

*The following resolution, as submitted by the President and Chief Executive Officer, was adopted with Trustee Flynn being recused from the vote as it relates to Diversified Manufacturing.*

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<b>RESOLUTION</b>	Moved: J. Foster	Seconded: J. Mahoney	Adopted: 4/0
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**5. Selection of Investment Managers for the Authority's Other Post-Employment Benefits Trust Fund**

*Mr. Brian Liu provided highlights of staff's recommendation to the Trustees. In response to a question from Trustee Foster, Mr. Liu said the idea is not to magnify performances on a past basis as an indication of how the firms will perform in the future. PFM generally assigns a little higher weighting to people and investment processes; staff believes the talent of the investment team is where the value of picking these managers lies, as well as the investment processes. If a firm has a unique process that will allow them to make better security selection decisions, this will further attribute to better future performances.*

*Responding to a question from Chairman Koelmel, Mr. Russak said the Authority had a very good selection of candidates to choose from and those selected by the Authority are ranked among the highest in their peer groups. The initial screening process considered the candidates' past performance and the stability of the team. He said PFM provided statistical background of the candidates and Authority staff also did their own due diligence before selecting the candidates.*

<b>RESOLUTION</b>	Moved: E. Nicandri	Seconded: J. Mahoney	Adopted: 4/0
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**6. Energy Efficiency Market Acceleration Program**

*Mr. Guy Sliker provided highlights of staff's recommendation to the Trustees. In response to a question from Chairman Koelmel, Mr. Sliker said because the Institute of Building and Safety Technology has relationships with many of the municipal entities across the state, the company will be able to leverage the technology transfer lessons learned through this program to technology companies in an effort to accelerate the market potential for the products that will be targeted.*

*Responding to further questioning from Chairman Koelmel, Mr. Sliker said the Trustees had authorized \$30 million to fund the EE-MAP Program; the contract award for approximately \$20 million being recommended for approval is for one of the initiatives to implement the EE-MAP Program.*

*The following resolution, as submitted by the President and Chief Executive Officer, was adopted with Trustee Flynn being recused from the vote as it relates to Syracuse University Center of Excellence.*

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<b>RESOLUTION</b>	Moved: J. Foster	Seconded: J. Mahoney	Adopted: 4/0
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**7. Marcy-South Series Compensation Project – Request for Authorization to Proceed**

*Mr. Mark Malone provided highlights of staff's recommendation to the Trustees. President Quiniones added that the primary goal of this project is to relieve the congestion and bottleneck in the transmission corridor. Responding to a question from Chairman Koelmel, President Quiniones said the project will result in significant improvements in the supply to upstate and downstate New York.*

<b>RESOLUTION</b>	Moved: E. Nicandri	Seconded: T. Flynn	Adopted: 4/0
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#### **8. Informational Item: Risk Management Update**

*Messrs. William Nadeau and Frank Deaton provided an update on current activities and near-term goals of the Authority's Enterprise Risk Management ("ERM").*

*Mr. Nadeau stated that risk management has been an activity at the Authority for the past decade, focusing initially on market risks associated with energy commodity and credit. More recently, following the introduction of the concept of ERM in 2007, the Trustees authorized the formalization of ERM at the Authority in 2009. That concept of ERM was for the coordinated approach of identifying, assessing and managing risks across the Authority. The objective was to transition toward risk informed "top-down" decisions and a risk-based corporate planning process, aligning risks with strategies. In 2010, the ERM group started a "bottoms-up" identification and assessment of the Authority's risks and that effort continued through 2012. A "top-down" and formal ERM structure that would enhance the quality and completeness of risk analysis and provide value was necessary. The Authority needed to mature ERM beyond an exercise in risk categorization to an essential consideration and be a part of every decision. To that end, in the past eight months, following the September 2012 Audit Committee meeting, the Authority began an aggressive effort to speedily mature its ERM activities.*

*Mr. Frank Deaton provided the following overview:*

#### **Governance**

- The Board of Trustees, via the Audit Committee Charter, provides oversight of the Risk Management activities. The Board needs assurance that the Authority's management has implemented a system that is appropriate and in alignment with the Authority's business model and strategy.*
- In order to manage, monitor and mitigate risk, the Enterprise Risk Management Committee ("ERMC"): monitors on-going performance of Risk Management activities; aligns Risk Response to strategy; and coordinates decision-making activities.*

- *The Risk Management Department: supports the ERM, Executive Management and the Board; facilitates governance and policy decisions, assessment methods, framework, measurement, aggregation, reporting and models; monitors risk profile and reports to the Board; enhances risk culture in the short-term and enables risk informed decision-making in the long-term.*

### Enterprise Risk Report

- *Value Proposition for Enterprise Risk:*
  - *Management manages risks daily.*
  - *Enterprise Risk brings consistency, transparency and action to assist management.*
  - *Goal is for risk to be part of the fabric of the organization.*
- *Upcoming assessment process:*
  - *Staff has been active in benchmarking with other entities including participation in an Enterprise Risk Roundtable with more than 30 utilities represented.*
  - *Top-Down approach – engages Executive Risk Management Committee as a compass.*
  - *Middle-Out approach – facilitates risk workshops with management personnel from across the organization to ensure consistency and quality of the risk inventory.*
  - *Bottom-Up approach – ensures risk is understood and identified from all corners of the organization to meet its business objective.*
  - *Staff will focus on response planning for top risks at the conclusion of the 2013 assessment.*
- *Next Steps:*
  - *Engage ERM as compass for risk management.*
  - *Ongoing 2013 project with Asset Investment Planning group to integrate risk into the capital/O&M project planning process.*
  - *Key Risk Indicator development – working with Strategic Planning on incorporating forward, risk-informed view to the Authority’s corporate goals as indicated on the Performance Scorecard.*
  - *Coordination with Audit, Compliance and Strategic Planning Departments is ongoing.*

### 9. Informational Item: Risk Mitigation Strategy – Lewiston Pump-Generating Plant Life Extension and Modernization Program

*Mr. John Canale made a presentation on the Authority’s risk mitigation strategy for the Lewiston Pump Generating Plant (“LPGP”) Life Extension and Modernization (“LEM”) Program. He discussed some of the risks associated with the Authority’s generating facilities; the strategies staff used to mitigate*

*or reduce those risks; how those mitigation strategies were applied to the LPGP LEM Program; and how lessons learned were utilized on other projects such as the Transmission LEM.*

*Mr. Canale said over the last twenty years, the Authority has undertaken several LEM Programs at its Generation Facilities, engaging companies and manufacturers all over the world. He continued that each LEM Program faces its own set of unique challenges; however, all had similar risks associated with maintaining schedule; global sourcing and shipping concerns; potential for force majeure; unforeseen field conditions; environmental issues and resource concerns. He then provided an overview on how the Authority typically mitigates the risks associated with those challenges.*

*In response to a question from Trustee Mahoney, President Quiniones said because of the long “lead time” to procure spare parts, since most of the products are made abroad, the Authority is reviewing its spare parts inventory process. He said the Authority is part of the Governor’s NYS 2100 Committee, made up of utilities with common types of equipment purchases, which is looking at spare parts policies and how utilities with common types of equipment can “pool” their spare parts resources. In response to further questioning from Trustee Mahoney, Mr. Welz said that based on the quantities and size of the equipment the Authority purchases, it is better to deal with the original manufacturers of the equipment.*

**10. Motion to Conduct an Executive Session**

<b>RESOLUTION</b>	Moved: J. Mahoney	Seconded: J. Foster	Adopted: 4/0
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**11. Motion to Resume Meeting in Open Session**

<b>RESOLUTION</b>	Moved: J. Mahoney	Seconded: J. Foster	Adopted: 4/0
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**12. Next Meeting**